

## Notes of Key Decisions/Action Points

**Meeting:** Cabinet

**Date:** 16 December 2014

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
<b>16 December 2014 CA/144/14 Item 1</b>  Minutes.	The minutes of the meeting held on 25 November 2014 were agreed by the members present and signed by the Chairman.	
<b>16 December 2014 CA/145/14 Item 2</b>  Apologies for Absence.	There were no apologies for absence.	
<b>16 December 2014 CA/146/14 Item 3</b>  Declarations of Interest.	Councillor J Laws declared a personal interest in agenda item 13, Treasury Management Mid-Year Performance Report. Councillor Laws has a family connection with Standard Chartered Bank.	
<b>16 December 2014 CA/147/14 Item 4</b>  Public Participation.	There was no public participation.	
<b>16 December 2014 CA/148/14 Item 5</b>  Referrals to Cabinet	There were no referrals to Cabinet.	
<b>16 December 2014 CA/149/14 Item 6</b>  Cabinet Forward Plan.	<p>That the Cabinet Forward Plan be noted, subject to the following amendments:</p> <p><u>20 January 2015</u></p> <ol style="list-style-type: none"> <li>1. Revised Waste Storage Guidance Note – move to 10 February.</li> <li>2. Member IT Support – deferred from December 2014.</li> </ol> <p><u>10 February 2015</u></p> <ol style="list-style-type: none"> <li>3. Future Use of 39 – 41 Marlowes – new report.</li> <li>4. Senior Officer Pay Policy – new report.</li> <li>5. Land Assembly Gade Zone – new part 2 report.</li> </ol> <p><u>24 March 2015</u></p> <ol style="list-style-type: none"> <li>6. Anti-Social Behaviour Policy and Procedures – new report.</li> <li>7. Shared Parental Leave Policy – new report.</li> </ol>	Corporate Management Team.

<p><b>16 December 2014</b> <b>CA/150/14</b> <b>Item 7</b></p> <p>Authorisation of Virements</p>	<p>That the virements from the Service Area as listed below and detailed in the report be noted:</p> <p>Community Partnerships.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources.</p>
<p><b>16 December 2014</b> <b>CA/151/14</b> <b>Item 8</b></p> <p>The Annual Monitoring Report and Local Planning Framework Update.</p>	<ol style="list-style-type: none"> <li>1. That the headline results from the forthcoming Annual Monitoring Report 2013/14 with regard to housing, employment and retail be noted.</li> <li>2. That progress on the Local Planning Framework be noted.</li> </ol>	<p>Cllr A Williams, Portfolio Holder for Planning and Regeneration; Laura Wood, Team Leader, Strategic Planning and Regeneration; Francis Whittaker, Strategic Planning and Regeneration.</p>
<p><b>16 December 2014</b> <b>CA/152/14</b> <b>Item 9</b></p> <p>Air Quality Action Plan.</p>	<ol style="list-style-type: none"> <li>1. That the contents of the Regulatory Services – Air Quality Action Plan as detailed in Appendix A of the report be noted.</li> <li>2. That the Air Quality Action Plan as detailed in Appendix A to the report be approved.</li> </ol> <p>Please note the Air Quality Action Plan is available to view on the Dacorum Borough Council website via the following link:</p> <p><a href="http://www.dacorum.gov.uk/docs/default-source/council-democracy/appendix-a---action-plan-(pdf-2-37-kb).pdf?sfvrsn=0">http://www.dacorum.gov.uk/docs/default-source/council-democracy/appendix-a---action-plan-(pdf-2-37-kb).pdf?sfvrsn=0</a></p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; David Austin, Assistant Director Neighbourhood Delivery; Nicholas Egerton, Team Leader Environmental Protection and Housing; Danielle Newnham, Scientific Officer.</p>
<p><b>16 December 2014</b> <b>CA/153/14</b> <b>Item 10</b></p> <p>Hemel Evolution: Marlowes Shopping Zone – Bank Court Regeneration Proposals.</p>	<ol style="list-style-type: none"> <li>1. That progress on the Bank Court phase of the Marlowes Shopping Zone improvements project be noted.</li> <li>2. That the responses to the consultation analysis provided following the Bank Court TRO consultation 1 Oct - 24 Oct 2014 be approved (appendix A of the report)</li> <li>3. That the project be progressed by making and sealing of the Borough of Dacorum (Bank Court, Hemel Hempstead) (Pedestrian Zone) Order 2014 at the completion of the works (appendix B of the report).</li> </ol>	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director Planning, Development and Regeneration; Nathalie Bateman, Strategic Planning and Regeneration Team Leader for Hemel Evolution; Shalini Jayasinghe, Strategic Planning and Regeneration Officer.</p>

<p><b>16 December 2014 CA/154/14 Item 11</b></p> <p>Council Tax Base.</p>	<p>1. That the Collection Fund surplus estimate of £589,504.66 as at 31 March 2015 be approved.</p> <p>2. That the calculation of the Council's tax base for the year 2015/16 incorporating an estimated collection rate of 99.4% be approved.</p> <p>3. That, in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amount calculated by the Council as its tax base for the year 2015/16 shall be 54,637.70 and its constituent elements shall be:</p> <table border="1" data-bbox="427 633 1177 1373"> <thead> <tr> <th><b>Part of Area - Parished and Non Parished</b></th> <th><b>100% Tax base</b></th> <th><b>99.4% Tax base</b></th> </tr> </thead> <tbody> <tr><td>Hemel Hempstead</td><td>28,820.0</td><td>28,647.1</td></tr> <tr><td>Aldbury</td><td>453.0</td><td>450.3</td></tr> <tr><td>Berkhamsted</td><td>8,202.9</td><td>8,153.7</td></tr> <tr><td>Bovingdon</td><td>2,049.2</td><td>2,036.9</td></tr> <tr><td>Chipperfield</td><td>842.4</td><td>837.3</td></tr> <tr><td>Flamstead</td><td>619.2</td><td>615.5</td></tr> <tr><td>Flaunden</td><td>175.4</td><td>174.3</td></tr> <tr><td>Great Gaddesden</td><td>443.3</td><td>440.6</td></tr> <tr><td>Kings Langley</td><td>2,281.2</td><td>2,267.5</td></tr> <tr><td>Little Gaddesden</td><td>636.6</td><td>632.8</td></tr> <tr><td>Markyate</td><td>1,233.5</td><td>1,226.1</td></tr> <tr><td>Nash Mills</td><td>979.2</td><td>973.3</td></tr> <tr><td>Nettleden with Potten End</td><td>794.1</td><td>789.3</td></tr> <tr><td>Northchurch</td><td>1,275.5</td><td>1,267.8</td></tr> <tr><td>Tring Rural</td><td>615.3</td><td>611.6</td></tr> <tr><td>Tring Town</td><td>4,871.1</td><td>4,841.9</td></tr> <tr><td>Wigginton</td><td>675.8</td><td>671.7</td></tr> <tr> <td><b>Total</b></td> <td><b>54,967.7</b></td> <td><b>54,637.7</b></td> </tr> </tbody> </table>	<b>Part of Area - Parished and Non Parished</b>	<b>100% Tax base</b>	<b>99.4% Tax base</b>	Hemel Hempstead	28,820.0	28,647.1	Aldbury	453.0	450.3	Berkhamsted	8,202.9	8,153.7	Bovingdon	2,049.2	2,036.9	Chipperfield	842.4	837.3	Flamstead	619.2	615.5	Flaunden	175.4	174.3	Great Gaddesden	443.3	440.6	Kings Langley	2,281.2	2,267.5	Little Gaddesden	636.6	632.8	Markyate	1,233.5	1,226.1	Nash Mills	979.2	973.3	Nettleden with Potten End	794.1	789.3	Northchurch	1,275.5	1,267.8	Tring Rural	615.3	611.6	Tring Town	4,871.1	4,841.9	Wigginton	675.8	671.7	<b>Total</b>	<b>54,967.7</b>	<b>54,637.7</b>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources; Richard Baker, Group Manager Financial Services.</p>
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<p><b>16 December 2014 CA/155/14 Item 12</b></p> <p>Payroll Update.</p>	<p>That authority be delegated to the Assistant Director Finance and Resources to terminate the agency arrangement with Aylesbury Vale District Council for the provision of the Council's Payroll Services.</p>	<p>Cllr Nicholas Tiley, Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources.</p>																																																									
<p><b>16 December 2014 CA/156/14 Item 13</b></p> <p>Treasury Management Mid-Year Performance Report.</p>	<p>That the half-year report on targets and performance, in Sections 4 – 7 of the report, be agreed.</p>	<p>Cllr N Tiley , Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources; Richard Baker, Group Manager</p>																																																									

		Financial Services.
<p><b>16 December 2014</b> <b>CA/157/14</b> <b>Item 14</b></p> <p>Local Authority Mortgage Scheme Update.</p>	<p>That an amendment to the Local Authority Mortgage Scheme (LAMS) to increase the maximum loan size from £190,000 to £250,000 be approved.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources.</p>
<p><b>16 December 2014</b> <b>CA/158/14</b> <b>Item 15</b></p> <p>Homelessness Review Procedure.</p>	<ol style="list-style-type: none"> <li>1. <b>That Council be recommended to approve that the delegation to the Appeals Committee to determine section 202 homelessness reviews be amended so that this power is delegated on an interim basis to the Assistant Director Housing or the Group Manager (Strategic Housing) or Strategic Housing Team Leader (Property).</b></li> <li>2. That the interim delegation in recommendation 1 above shall continue until full Council has received Counsel's opinion regarding the lawfulness of the Appeals Committee determining section 202 reviews and the Council has made a decision as to how these reviews are to be conducted in the future.</li> <li>3. That a further report be brought back to Cabinet and Council when Counsel's opinion has been received.</li> </ol>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Steve Baker, Assistant Director Chief Executive's Unit; Mark Brookes, Group Manager Legal Governance.</p>

**This Decision Sheet is published today, 18 December 2014. The Call-In deadline is 5.00 pm on 29 December 2014.**