

-Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 16 September 2014

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
16 September 2014 CA/100/14 Item 1 Minutes.	The minutes of the meeting held on 22 July 2014 were agreed by the members present and signed by the Chairman.	
16 September 2014 CA/101/14 Item 2 Apologies for Absence.	An apology for absence was received on behalf of Councillor Mrs Griffiths.	
16 September 2014 CA/102/14 Item 3 Declarations of Interest.	There were no Declarations of Interest	
16 September 2014 CA/103/14 Item 4 Public Participation.	There was no Public Participation.	
16 September 2014 CA/104/14 Item 5 Referrals to Cabinet	There were no referrals.	
16 September 2014 CA/105/14 Item 6 Cabinet Forward Plan.	That the Cabinet Forward Plan be noted, subject to the following amendments: That item 7 – Hemel Evolution Programme, be brought forward to the October Cabinet meeting.	Corporate Management Team.
16 September 2014 CA/106/14 Item 7 Risk Management Report Quarter 1 2014/15.	That the report be noted.	Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Governance; Linda Dargue, Insurance and Risk Manager.
16 September 2014 CA/107/14	1. That the results of the public consultation for the proposals to regenerate Bank Court be noted (refer	Cllr A Williams, Leader of the

<p>Item 8</p> <p>Hemel Evolution – Bank Court Regeneration Consultation Results.</p>	<p>Appendix 1: Bank Court Public Consultation Report).</p> <p>2. That the approach set out in the report to make further changes to the design of the scheme be endorsed.</p>	<p>Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director Planning, Development and Regeneration; Nathalie Bateman, Team Leader Strategic Planning and Regeneration; Shalini Jayasinghe, Strategic Planning and Regeneration Officer.</p>
<p>16 September 2014 CA/108/14 Item 9</p> <p>Review of Council Tax Scheme.</p>	<p>1. That the Council Tax Support Scheme for 2015/16 should consist of the Scheme for 2014/15 with adjustments as required by any update to the Prescribed Regulations, and uprating for working age people in line with that in the Housing Benefit regulations.</p> <p>2. That full Council will be required to formally approve the 2015 scheme before 31 January 2015.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Chris Baker, Group Manager Revenues, Benefits and Fraud.</p>
<p>16 September 2014 CA/109/14 Item 10</p> <p>Waste Strategy.</p>	<p>That the ‘TEEP’ assessment as outlined in the report to the Cabinet be approved.</p>	<p>Cllr J Laws, Portfolio Holder for Environment and Sustainability; David Austin, Assistant Director Neighbourhood Delivery.</p>
<p>16 September 2014 CA/110/14 Item 11</p> <p>Housing Revenue Account Business Plan Review 2014/15.</p>	<p>1. That the 2014/15 HRA Business Plan, updated on the assumptions set out in appendix A of the HRA Business Plan, Section 6, be approved to form the basis for budget preparation for 2015/16.</p> <p>2. That the comments of the Tenants and Leaseholder Committee set out in Appendix 2 of the report to the Cabinet be noted.</p>	<p>Cllr M Griffiths, Portfolio Holder for Housing; Elliott Brooks, Assistant Director Housing.</p>
<p>16 September 2014 CA/111/14 Item 12</p> <p>Treasury Management.</p>	<p>That Council be recommended to approve acceptance of the report on Treasury Management performance in 2013/14 and the Prudential Indicators for 2013/14 actuals.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations.</p>
<p>16 September 2014</p>	<p>1. That the budget monitoring position for each of the</p>	

<p>CA/112/14 Item 13</p> <p>Budget Monitoring Quarter 1 2014/15.</p>	<p>following accounts be noted:</p> <p>General Fund Housing Revenue Account Capital Programme.</p> <p>2. That Council be recommended to approve the supplementary budgets set out below. Details for these supplementary budgets are set out in the detail of the report to the Cabinet and have a net nil impact on the General Fund Balance, the HRA Balance and the Useable Capital Receipts Balance:</p> <p><u>General Fund Revenue Account</u></p> <ul style="list-style-type: none"> • Reduce use of Pensions Reserve by £745k • Reduce pensions back-funding budget by £745k • Increase Pensions Reserve by £273k • Reduce pensions budget by £273k • Reduce use of Management of Change Reserve by £15k • Reduce ICT salaries budget by £15k • Increase Revenues & Benefits agency staff by £120k • Increase Revenues & Benefits grant income by £120k • Increase use of Management of Change Reserve by £32k • Increase Regulatory Services redundancy budget by £32k • Increase Planning Income by £14k • Increase Planning Employee budget by £14k • Reduce General Fund Revenue Contribution to Capital by £219k • Increase Waste Services employees budget by £110k and supplies and services budget by £109k <p><u>Housing Revenue Account</u></p> <ul style="list-style-type: none"> • Reduce HRA revenue contribution to capital by £1m • Increase HRA repairs and maintenance budget by £1m <p><u>Capital Programme</u></p> <ul style="list-style-type: none"> • Reduce Waste & Recycling Service Improvements by £219k • Reduce General Fund financing from revenue contribution to capital by £219k • Reduce HRA Planned Fixed Expenditure by £1m • Reduce HRA financing from revenue 	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations.</p>
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	contribution to capital by £1m	
<p>16 September 2014 CA/113/14 Item 14</p> <p>Garage Strategy</p>	<p>1. <u>RESOLVED TO RECOMMEND:</u></p> <p>That the Council approve a supplementary budget of £100k to fund the project costs associated with the garage disposal strategy, and for this to be funded from a £100k drawn down from the Dacorum Development reserve.</p> <p>2. Cabinet approves the disposal of the 97 sites listed in Appendix 1 (Part 2) of the report to the Cabinet.</p> <p>3. Cabinet approves the strategy of procuring a development partner to assist in the delivery of the project.</p> <p>4. Cabinet approves delegation of project matters to the Corporate Director (Finance and Operations) in consultation with the Portfolio Holder (Finance & Resources); including site disposal phasing strategy, number of development partners, the procurement of specialist consultancy support, such as land agents and legal advisors, fees for project partners and other operational matters</p> <p>5. That a meeting be arranged in November or December 2014 to brief all Members on a ward by ward basis of all the garage sites in each ward; the criteria applied to select/reject each site for development and the possible options for dealing with the parking displacement impact the development might have.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations.</p>
<p>16 September 2014 CA/114/14 Item 15</p> <p>Medium Term Financial Strategy.</p>	<p>That Council be recommended to approve:</p> <p>1. The revised Medium Term Financial Strategy for the period 2014/15 to 2018/19; incorporating the following recommendations:</p> <p>a) approve the amended timetable for the future revision of the Strategy (as set out in Section 2 on Page 9;)</p> <p>b) approve a General Fund saving target of £0.9m for 2015/16 subject to confirmation that potential savings of £1.846m (as set out in section 3.1.3 on Page 14 of the Strategy)</p> <p>c) approve a combined four year General Fund savings target of £4.7m over the life of the Strategy</p> <p>d) to approve the timetable for identifying and delivering budget savings (as set out in Section 7 on pages 23 to 25);</p> <p>e) to approve the risk register identified together with planned mitigations in the</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations.</p>

	<p>Strategy</p> <p>f) to approve the key assumptions incorporated in the Medium Term Financial Strategy, (as summarised in Section 11 on Page 35).</p> <p>2. That it be noted that the Housing Revenue Section of the MTFS is based on the continuation of current rent policy which will be subject to amendment upon the approval of the new policy proposed for 2015/16 contained within the HRA Business Plan.</p>	
<p>16 September 2014 CA/115/14 Item 16</p> <p>The Openness of Local Government Bodies Regulations 2014.</p>	<p>1. That Council be recommended to approve that paragraph 17.4 ‘Record of Proceedings’ of the Procedure Rules for the Council and its Committees contained in Part 4 of the Constitution be amended so as to read as follows –</p> <p><i>17.4 Recording and Reporting of Proceedings</i></p> <p><i>Those present may make a written record of the proceedings and while a meeting is open to the public, any person attending is to be permitted to report on the meeting in accordance with the Council’s ‘Protocol for Members of the Public Wishing to Report on Meetings’.</i></p> <p>2. That Council be recommended to approve that the Cabinet Procedure Rules contained in Part 4 of the Constitution be amended by the insertion of a new paragraph 6 –</p> <p><i>6. Recording and Reporting of Proceedings</i></p> <p><i>Those present may make a written record of the proceedings and while a meeting is open to the public, any person attending is to be permitted to report on the meeting in accordance with the Council’s ‘Protocol for Members of the Public Wishing to Report on Meetings’.</i></p> <p>The existing paragraph 6 shall remain and become paragraph 7.</p> <p>3. That Council be recommended to adopt the ‘Protocol for Members of the Public Wishing to Report on Meetings’ as set out in this report and that it be included in the Constitution as an annex to the Rules of Procedure in Part 4 of the Constitution.</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Steve Baker, Assistant Director Chief Executive’s Unit; Jim Doyle, Group Manager Democratic Services.</p>
<p>16 September 2014 CA/116/14 Item 17</p> <p>Exclusion of the</p>	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded during the items in Part II of the Agenda for the meeting, because it was likely, in view of the nature of the</p>	

Public.	<p>business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of other bodies including Dacorum Borough Council (Minute: CA/117/14).</p> <p>Local Government finance Act 1972, Part VA, Schedule 12A paragraph 3.</p>	
<p>16 September 2014 CA/117/14 Item 14</p> <p>Garage Strategy</p>	<p>See above minute CA/113/14 - Garage Disposal Strategy and the Part 2 minute CA/117/14 - Garage Disposal Strategy</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations.</p>

This Decision Sheet is published today, 18 September 2014. The Call-In deadline is 5.00 pm on 25 September 2014.