



AGENDA ITEM: 6
SUMMARY

Report for:	Cabinet
Date of meeting:	12 February 2013
PART:	1
If Part II, reason:	

Title of report:	CABINET FORWARD PLAN
Contact:	Corporate Management Team
Purpose of report:	To show the changes to the programme of work to be followed by the Cabinet over the next four month period.
Recommendations	That Members consider the changes to the programme of work and the issues covered and make any representations.
Corporate objectives:	The various reports considered by Cabinet are supportive of the Council's corporate objectives.
Implications: 'Value For Money Implications'	Not applicable.
Risk Implications	Not applicable.
Equalities Implications	Not applicable.
Health And Safety Implications	Not applicable.
Monitoring Officer/S.151 Officer Comments	Monitoring Officer: Not applicable. S.151 Officer: Not applicable.
Consultees:	Corporate Management Team.
Background papers:	None.

CABINET FORWARD PLAN – 12 FEBRUARY 2013

	DATE	MATTERS FOR CONSIDERATION	Decision Making Process	DEADLINES		CONTACT DETAILS	BACKGROUND INFORMATION
				Reports to Monitoring Officer/S.15 1 Officer	Reports to Member Support		
1.	26/03/13	Berkhamsted Conservation Area Review		07/03/13	Noon 14/03/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 james.doe@dacorum.gov.uk Fiona Webb Assistant Team Leader – Development Management 01442 228509 fiona.webb@dacorum.gov.uk	To consider the content of the final version of the Berkhamsted Conservation Area Review.
2.	26/03/13	Hemel Hempstead Conservation Area Review		07/03/13	Noon 14/03/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 james.doe@dacorum.gov.uk Fiona Webb Assistant Team Leader – Development Management 01442 228509 fiona.webb@dacorum.gov.uk	To consider recommendations following public consultation.
3.	26/03/13	<i>Approval of the Council's Pay Policy for 2013-14.</i>		07/03/13	Noon 14/03/13	Shane Flynn, Assistant Director (Project Governance) 01442 228979 shane.flynn@dacorum.gov.uk Matt Rawdon, Human Resources Team Leader 01442 228513 matt.rawdon@dacorum.gov.uk	To seek full Council approval for the Council's statement of Pay Policy, as required under the Localism Act.
4.	26/03/13	Revised Probationary Policy and Procedures		07/03/13	Noon 14/03/13	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 janice.milsom@dacorum.gov.uk	To agree the proposed amendments to the Probation Policy and Procedure.
5.	26/03/13	<i>Top Tier Management Review</i>		07/03/13	Noon 14/03/13	Daniel Zammit, Chief Executive 01442 228213 daniel.zammit@dacorum.gov.uk	
6.	26/03/13	Housing Strategy		07/03/13	Noon 14/03/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 elliott.brooks@dacorum.gov.uk Julia Hedger, Group Manager (Strategic Housing) 01442 228363 julia.hedger@dacorum.gov.uk Isabel Connolly, Housing Strategy and Partnerships Officer 01442 228151 isabel.connolly@dacorum.gov.uk	The Housing Strategy will set out Dacorum's long-term vision and strategic plan for housing in the local area. The document incorporates the Housing Principles adopted at Full Council in April 2012 and will replace the existing Housing Strategy 2008-2011.
7.	26/03/13	Hemel Evolution Town Centre Northern Area		07/03/13	Noon 14/03/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 james.doe@dacorum.gov.uk	To consider arrangements for dealing with a new bus interchange and development of the Market Square.
8.	26/03/13	<i>Private Sector Housing Assistance Policy.</i>		07/03/13	Noon 14/03/13	Steven Baker, Assistant Director (Legal, Democratic and Regulatory)	To review the policy.
9.	26/03/13	Customer Service Centre & Gateway Tender Exercise – PART 2 REPORT		07/03/13	Noon 14/03/13	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation)	To consider the outcomes of the formal Tender Exercise for the

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		<p>The public will be excluded from the meeting when this item is being considered for the following reason:</p> <p>There would be disclosure to them of exempt information relating to the financial or business affairs of any particular person (including the authority holding that information). Local Government Act 1972, Schedule 12A.</p>				01442 228009 janice.milsom@dacorum.gov.uk	Customer Service Centre and Gateway contract including the implementation of a Customer Relationship Management System and to decide on the awarding of a contract for the future service delivery.
10.	26/03/13	Housing Allocations Policy		07/03/13	Noon 14/03/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 elliott.brooks@dacorum.gov.uk Julia Hedger, Group Manager (Strategic Housing) 01442 228363 julia.hedger@dacorum.gov.uk	To consider giving final approval to the Housing Allocations Policy.
11.	26/03/13	Tenancy Agreement		07/03/13	Noon 14/03/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 elliott.brooks@dacorum.gov.uk Andy Vincent, Group Manager (Tenants and Leaseholders) 01442 228149 andy.vincent@dacorum.gov.uk	The review of the Secure and Introductory Tenancy agreement is to both update the existing document and to prepare for the introduction of Flexible Tenancy Agreements from April.
12.	30/04/13	Garages Strategy		11/04/13	Noon 18/04/13	James Deane, Assistant Director (Finance and Resources) 01442 228278 james.deane@dacorum.gov.uk	To seek Cabinet approval for a revised strategy for dealing with the Council's garage stock following assessment of condition.
13.	30/04/13	Implications of the Public Services (Social Value) Act 2012		11/04/13	Noon 18/04/13	Steven Baker, Assistant Director (Legal, Democratic and Regulatory) 01442 228229 steven.baker@dacorum.gov.uk	To advise Members of the new duty to have regard for 'social value' considerations when procuring public service contracts and to recommend changes to the Council's Procurement Standing Orders.
14.	28/05/13	<i>Provisional Outturn.</i>		08/05/13	Noon 15/05/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 sally.marshall@dacorum.gov.uk	

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15.	28/05/13	Performance and Budget Monitoring Quarterly Report – Quarter 4		08/05/13	Noon 15/05/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 sally_marshall@dacorum.gov.uk Louise Miller, Corporate Director (Performance, Improvement & Transformation) 01442 228711 louise.miller@dacorum.gov.uk Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 janice.milsom@dacorum.gov.uk	A quarterly report on the Council's performance.
16.	25/06/13	Risk Management Process – Quarter 4	Finance & Resources OSC:	06/06/13	Noon 13/06/13	Linda Dargue, Insurance and Risk Manager 01442 228320 linda.dargue@dacorum.gov.uk	To update on the ongoing implementation of the Corporate Risk Management Strategy, progress to date on risk improvement action plans and to advise of the amendments to the risk register.

Future items:	Author	Date of Cabinet	
Risk Management Process	L Dargue	Sept 2013 – Q1 Nov 2013 - Q2	Feb 2014 – Q3 June 2013 – Q4 & Annual Report
Performance Report	S Marshall/ L Miller/J Milsom	Sept 2013 – Q1 Nov 2013 – Q2	Feb 2014 – Q3 May 2014 – Q4

Future Cabinet Dates:

26/03/13; 30/04/13; 28/05/13; 25/06/13; 23/07/13; 17/09/13; 22/10/13; 26/11/13; 17/12/13; 21/01/14; 11/02/14; 25/03/14; 29/04/14.