

## Notes of Key Decisions/Action Points

**Meeting:** Cabinet

**Date:** 11 February 2014

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
<b>11 February 2014 CA/014/14 Item 1</b>  Minutes.	The minutes of the meeting held on 21 January 2014 were agreed by the members present and signed by the Chairman.	
<b>11 February 2014 CA/015/13 Item 2</b>  Apologies for Absence.	There were no apologies for absence.	
<b>11 February 2014 CA/016/14 Item 3</b>  Declarations of Interest.	There were no declarations of interest.	
<b>11 February 2014 CA/017/14 Item 4</b>  Public Participation.	<p>Mr D Bonnett made a statement regarding agenda item 12, Report on the Feasibility of Developing a Multi-Storey Car Park on Lower Kings Road, Berkhamsted. Minute CA/201/14.</p> <p>Councillor David Collins made a statement regarding agenda item 12, Report on the Feasibility of Developing a Multi-Storey Car Park on Lower Kings Road, Berkhamsted. Minute CA/201/14.</p>	
<b>11 February 2014 CA/018/14 Item 5</b>  Referrals to Cabinet.	There were no referrals to Cabinet.	
<b>11 February 2014 CA/019/14 Item 6</b>  Cabinet Forward Plan.	That the Cabinet Forward Plan be noted.	Corporate Management Team.
<b>11 February 2014 CA/020/14 Item 7</b>  Authorisation of Virements.	<p>That the virements from the Service Areas as listed below and detailed in the report be noted:</p> <ul style="list-style-type: none"> <li>• Clean, Safe and Green, Environmental Services</li> <li>• Tenant and Leaseholder Management</li> </ul>	Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director (Finance and Operations).

<p><b>11 February 2014 CA/021/14 Item 8</b></p> <p>Hemel Evolution Projects – Marlowes Shopping Zone Pedestrian Area Designs, Bus Interchange Designs and PPO/TRO Proposals.</p>	<p><u>Marlowes Shopping Zone</u></p> <p>1. That the proposed designs for Marlowes Shopping Zone improvements as presented in Appendix 1 of the report are approved. These are the same designs that were presented at the Members’ briefing on 27 November 2013.</p> <p><b>Bus Interchange</b></p> <p>2 That the proposed designs for the Bus Interchange as presented in Appendix 2 of the report are noted. These are the same designs that were presented at Members’ briefing on 10<sup>th</sup> December 2013.</p> <p>3 That the proposed arrangements for the relocation of the Marlowes Taxi Rank to Waterhouse Street and reallocation of road space are noted.</p> <p>4 That the designs for the Bus Interchange, and associated Waterhouse Street arrangements be approved.</p> <p><b>Traffic Regulation Orders</b></p> <p>5 That the matters for resolution in respect of the application to Hertfordshire County Council referred to in paragraphs 28 to 47 of the report be noted, and responsibility be delegated to the Assistant Director (Planning, Development and Regeneration) to make the necessary submissions to Hertfordshire County Council and the Secretary of State in respect of the Traffic Regulation Orders applications and the Pedestrian Planning Order revocation.</p>	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director (Planning, Development and Regeneration); Nathalie Bateman, Strategic Planning and Regeneration Team Leader for Hemel Evolution; Shalini Jayasinghe, Strategic Planning and Regeneration Officer; Alan Story, Strategic Planning and Regeneration Officer.</p>
<p><b>11 February 2014 CA/022/14 Item 9</b></p> <p>Dacorum Local Planning Framework – Approval of Local Development Scheme (2014-17).</p>	<p><b>That Council be recommended to approve:</b></p> <p>1. <b>The adoption of the Local Development Scheme (2014-17) as set out in Appendix 1 to the report ; and</b></p> <p>2. <b>The delegation of authority to the Assistant Director (Planning, Development and Regeneration) to make any necessary minor and non-consequential changes to the Local Development Scheme prior to final publication.</b></p>	<p>Cllr A Williams, Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director (Planning, Development and Regeneration); and Laura Wood, Team Leader (Strategic Planning and Regeneration).</p>
<p><b>11 February 2014 CA/023/14 Item 10</b></p> <p>Older Persons’ Housing Strategy 2014-2020.</p>	<p>That the new Older Persons’ Housing Strategy 2014 – 2020 be approved.</p>	<p>Cllr M Griffiths, Portfolio Holder for Housing; Sarah Pickering, Strategy and Policy Officer; Isabel Connolly,</p>

		Strategic Housing Team Leader (Property); Julia Hedger, Group Manager (Strategic Housing
<p><b>11 February 2014</b> <b>CA/024/14</b> <b>Item 11</b></p> <p>Review of Table of Taxi Fares.</p>	<ol style="list-style-type: none"> <li>1. That the fares and charges payable in connection with the hire of licensed hackney carriages in Dacorum be fixed commensurate with the draft table of fares at Annex B of the report as recommended by the Licensing, Health and Safety and Enforcement Committee on the 4 February 2014, pursuant to section 65(1) of the Local Government (Miscellaneous Provisions) Act 1976.</li> <li>2. That authority to consider any objections received in the statutory objection period following the giving of public notice, and modify or not modify the table of fares accordingly, be delegated to the Portfolio Holder for Residents and Regulatory Services.</li> <li>3. That, in the absence of exceptional circumstances, the next review of taxi fares shall take place not less than 18 months after the revised fares and charges take effect.</li> </ol>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Ross Hill, Licensing Team Leader.</p>
<p><b>11 February 2014</b> <b>CA/025/14</b> <b>Item 12</b></p> <p>Report on the Feasibility of Developing a Multi Storey Car Park on Lower Kings Road, Berkhamsted.</p>	<ol style="list-style-type: none"> <li>1. That the key findings of the consultant's report on the development of a multi-storey car park in Berkhamsted be noted.</li> <li>2. That work on the design and due diligence be continued ahead of a further, more detailed report to Cabinet.</li> </ol>	<p>Cllr N Tiley Portfolio Holder for Finance and Resources; Mike Evans, Group Manager (Commercial Assets and Property Development).</p>
<p><b>11 February 2014</b> <b>CA/026/14</b> <b>Item 13</b></p> <p>Grovehill Future – Designation of the Grovehill Neighbourhood Forum.</p>	<p>That Grovehill Future be designated as the Neighbourhood Forum for the Grovehill Neighbourhood Area.</p>	<p>Cllr A Williams, Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director, (Planning, Development and Regeneration); Jo Deacon, Hemel Evolution Team Project Co-ordinator.</p>
<p><b>11 February 2014</b> <b>CA/027/14</b> <b>Item 14</b></p> <p>Waste Strategy.</p>	<ol style="list-style-type: none"> <li>1. That the Implementation Plan for the new waste service as outlined in the report be approved.</li> <li>2. That authority be delegated to the Assistant Director (Neighbourhood Delivery) to negotiate an agreement</li> </ol>	<p>Cllr J Laws, Portfolio Holder for David Austin, Assistant Director (Neighbourhood</p>

	for the sale of comingled recyclables on behalf of Dacorum Borough Council, subject to the contracted cost not exceeding the current approved budget.	Delivery).
<b>11 February 2014</b> <b>CA/028/14</b> <b>Item 15</b>  Performance and Budget Monitoring Report – Quarter 3.	1. That the Quarter 3 report on targets and performance and progress towards the achievement of the Council's Priorities and Vision be noted.  2. That the Forecast outturn position be noted.	Cllr N Harden, Portfolio Holder Residents and Regulatory Services; Cllr N Tiley, Portfolio Holder Finance and Resources; Martin Hone, Corporate Director (Finance and Operations).
<b>11 February 2014</b> <b>CA/029/14</b> <b>Item 16</b>  Budget Variation for Decant Costs.	<b>That Council be recommended to agree the proposed outline timetable and costs for the decant project as set out in the report as part of the budget report 2014/15.</b>	Cllr A Williams, Leader of the Council; Shane Flynn, Assistant Director (Performance and Projects).
<b>11 February 2014</b> <b>CA/030/14</b> <b>Item 17</b>  Budget 2014/15	<b>That Council be recommended to:</b>  <u><b>General Fund Revenue Estimate</b></u>  a) <b>set a Dacorum Borough Council General Fund Council Tax requirement of £9.506m and of £10.099m for the combined Borough Council and Parish Councils' requirement for 2014/15 (inclusive of parish precepts of £593k);</b>  b) <b>agree an increase of 1.75% in Council Tax for Dacorum Borough Council;</b>  c) <b>set a garage rent increase of £0.45 per week based on a chargeable 48 week year;</b>  d) <b>approve the revised revenue estimates for 2013/14 and original base estimates for 2014/15, as shown in Appendix A of the report;</b>  e) <b>approve and adopt the Treasury Management Strategy and Annual Investment Strategy for 2014/15 provided at Appendix N of the report;</b>  f) <b>approve increases in Fees and Charges for 2014/15 (in accordance with the Council's Fees and Charges Strategy) and as set out in Appendix L of the report;</b>  g) <b>approve the forecast balances of Revenue Reserves as shown in Appendix G of the report,</b>	Cllr Nicholas Tiley, Portfolio Holder for Finance & Resources Martin Hone, Corporate Director (Finance & Operations)

	<p>subject to the following amendments from Cabinet: the reserve for Rent Aid to be maintained at £15k; the reserve for Rent Guarantee to be maintained at £15k; the reserve for PSQ to be reduced by £30k.</p> <p>h) note that this budget paper, when approved by Council, will form part of the Medium Term Financial Strategy as set out in Appendix M of the report.</p> <p><b><u>Capital Programme</u></b></p> <p>i) approve the revised Capital Programme for 2013/14 and Programme for 2014/15 to 2018/19 detailed in Appendix J of the report, subject to the following amendment from Cabinet: that a contingency fund of £1.2 million be included in the estimated General Fund Programme for 2016/17 and the estimate for borrowing for 2016/17 be increased by £1.2 million.</p> <p>j) authorise the funding proposals subject to an annual review of the financing options by the Corporate Director (Finance &amp; Operations), in consultation with the Portfolio Holder for Finance &amp; Resources, during the preparation of the Statement of Accounts to optimise the use of Council resources.</p> <p><b><u>Housing Revenue Account (HRA)</u></b></p> <p>k) set dwelling rent increases in accordance with Government guideline rent increase and rent convergence principles, resulting in an average increase of 5.23% which makes the average rent £101.83 per week (based on 52 weeks);</p> <p>l) approve the HRA revised estimate for 2013/14 and base estimate for 2014/15 as shown in Appendix H of the report.</p> <p><b><u>Terms &amp; Conditions</u></b></p> <p>m) approve the introduction of a living wage supplement for all affected employees, in accordance with the Living Wage, for 2014/15; to be reviewed annually thereafter.</p> <p><b><u>Statement by Chief Finance Officer</u></b></p> <p>n) approve the statement by the Chief Finance Officer regarding the robustness of the budget estimates and level of reserves as set out in Appendix O of the report.</p>	
<p><b>11 February 2014 CA/031/14</b></p>	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be</p>	

<p><b>Item 18</b></p> <p>Exclusion of the Public.</p>	<p>excluded during the item in Part 2 of the agenda for the meeting, because it was likely, in view of the nature of the business to be transacted, that, if members of the public were present during that item, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and information disclosed in the report may be used in a future tender procurement exercise.</p>	
<p><b>11 February 2014 CA/032/14</b></p> <p><b>Item 12 Appendix A</b></p> <p>Report on the Feasibility of Developing a Multi Storey Care Park on Lower Kings Road, Berkhamsted.</p>	<p>That the appendix be noted.</p>	<p>Cllr N Tiley Portfolio Holder for Finance and Resources; Mike Evans, Group Manager (Commercial Assets and Property Development).</p>

**This Decision Sheet is published today, 13 February 2014. The Call-In deadline is 5.00 pm on 20 February 2014.**