

Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 10 February 2015

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
10 February 2015 CA/010/15 Item 1 Minutes.	The minutes of the meeting held on 20 January 2015 were agreed by the members present and signed by the Chairman.	
10 February 2015 CA/011/15 Item 2 Apologies for Absence.	There were no apologies for absence.	
10 February 2015 CA/012/15 Item 3 Declarations of Interest.	There were no declarations of interest.	
10 February 2015 CA/013/15 Item 4 Public Participation.	There was no public participation.	
10 February 2015 CA/014/15 Item 5 Referrals to Cabinet	There were no referrals to Cabinet.	
10 February 2015 CA/015/15 Item 6 Cabinet Forward Plan.	That the Cabinet Forward Plan be noted.	Corporate Management Team.
10 February 2015 CA/016/15 Item 7 Authorisation of Virements	That the virements from the Service Areas as listed below and detailed in the report be noted: <ul style="list-style-type: none"> • Grounds Maintenance • Site Repairs and Maintenance • Contracted Services • Expenses Events and Training 	Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Corporate Director (Finance and Operations).
10 February 2015 CA/017/15 Item 8	1. That the Policy Guidance Note be adopted as a material planning consideration in relevant planning decisions and for use in the preparation of planning documents.	Cllr A Williams, Portfolio Holder for Planning and Regeneration;

<p>Revised Waste Storage Guidance Note</p>	<p>2. That authority be delegated to the Assistant Director, Planning, Development and Regeneration to make minor editorial changes to the document, prior to its final publication.</p>	<p>James Doe, Assistant Director, Planning, Development and Regeneration; Laura Wood, Team Leader, Strategic Planning and Regeneration; and Laura Badham, Technical Assistant, Strategic Planning and Regeneration.</p>
<p>10 February 2015 CA/018/15 Item 9</p> <p>Senior Officer Pay Policy</p>	<p>That Council be recommended to adopt the Pay Policy for 2015/16 as set out in appendix 1 to the report.</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Matthew Rawdon, Group Manager People; Steve Baker, Assistant Director Chief Executive's Unit.</p>
<p>10 February 2015 CA/019/15 Item 10</p> <p>Hemel Evolution – Bus Interchange and Market Square</p>	<p>1. That progress on the project is noted as set out in the report</p> <p>2. That Council be recommended to approve £1million additional capital budget for expenditure during 2015/16 for the delivery of the Bus Interchange project.</p>	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director, Planning, Development and Regeneration; Kevin Langley, Strategic Planning and Regeneration Team Leader for Hemel Evolution; Jo Deacon, Strategic Planning and Regeneration Officer.</p>
<p>10 February 2015 CA/020/15 Item 11</p> <p>Discretionary Rate Relief Scheme</p>	<p>1. That the revised Discretionary Business Rate Relief Policy be approved.</p> <p>2. That the revised Additional Business Rate Relief Policy be approved.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Chris Baker, Group Manager Revenues Benefits and Fraud.</p>

<p>10 February 2015 CA/021/15 Item 12</p> <p>Community Infrastructure Levy – Adoption of the Charging Schedule and Associated Documents.</p>	<p>That Council be recommended to approve:</p> <ol style="list-style-type: none"> 1. The CIL Charging Schedule is adopted in accordance with Regulation 25 of the CIL Regulations 2010 (as amended). 2. The Regulation 123 list is adopted alongside the Charging Schedule as the basis for allocating CIL funding and as set out in Appendix 2 of the report. 3. The CIL policies on Exceptional Circumstances Relief, Discretionary Charitable Relief, Instalments and Payments in Kind are adopted. 4. The Planning Obligations SPD is un-adopted by the Council on the 1st July 2015. 5. Progress towards the implementation of CIL is noted. 6. The implementation date for CIL is delayed until the 1st July 2015. 7. Decisions over the spending of CIL receipts are taken by Council based on recommendations of an Infrastructure Advisory Group comprising officers and members. 8. Authority be delegated to the Assistant Director Chief Executives Unit to amend the Constitution to allocate specific operational functions required to facilitate the day to day operation of CIL. 	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director, Planning, Development and Regeneration.</p>
<p>10 February 2015 CA/022/15 Item 13</p> <p>Budget Monitoring Quarter 3 2014/15.</p>	<p>That the budget monitoring position for each of the following accounts be noted:</p> <ul style="list-style-type: none"> • General Fund • Housing Revenue Account • Capital Programme. 	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Corporate Director Finance and Operations; Richard Baker, Group Manager Financial Services.</p>
<p>10 February 2015 CA/023/15 Item 14</p> <p>Naming the Public Service Quarter.</p>	<p>That Council be recommended to approve that the Public Service Quarter be officially named ‘The Forum’.</p>	<p>Cllr A Williams, Leader and Portfolio Holder for Planning and Regeneration; Cllr N Tiley, Portfolio Holder Finance and Resources; Mark Gaynor, Corporate Director Housing and</p>

<p>10 February 2015 CA/024/15 Item 15</p> <p>Budget 2015/16.</p>	<p>That Council be recommended to approve:</p> <p>General Fund Revenue Estimate</p> <p>a) set a Dacorum Borough Council General Fund Council Tax requirement of £9.826m, and of £10.467m for the combined Borough Council and Parish Councils' requirement for 2015/16;</p> <p>b) agree an increase of 1.8% in Council Tax for Dacorum Borough Council;</p> <p>c) approve the base estimates for 2015/16, as shown in Appendix A of the report, and the indicative budget forecasts for 2016/17 – 2018/19, as shown in Appendix J of the report;</p> <p>d) approve the forecast balances of Revenue Reserves as shown in Appendix H of the report, and approve paragraphs 14 – 31 of the report as the updated Reserves Strategy;</p> <p>e) approve increases in Fees and Charges for 2015/16 as set out in Appendix I of the report;</p> <p>f) approve and adopt the Treasury Management Strategy for 2015/16, attached at Appendix K of the report;</p> <p>g) approve and adopt the Treasury Management Principles and Practices for 2015/16, attached at Appendix L of the report;</p> <p>h) note that this budget paper, when approved by Council, will form part of the Medium Term Financial Strategy.</p> <p>Capital Programme</p> <p>i) approve the revised Capital Programme for 2014/15, and for 2015/16 to 2019/20, as detailed in Appendix G of the report;</p> <p>j) authorise the financing proposals in Appendix G of the report, subject to an annual review of the financing options by the Corporate Director Finance and Operations, in consultation with the Portfolio Holder for Finance and Resources, during the preparation of the Statement of Accounts.</p> <p>Housing Revenue Account (HRA)</p> <p>k) set dwelling rent increases in accordance with the proposed policy to retain existing rent policy for</p>	<p>Regeneration.</p> <p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Corporate Director Finance and Operations.</p>
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	<p>those tenants below Target Rent, but to implement CPI-linked rental increases for those tenants who are at Target Rent. This results in an average increase of 3.71% which makes the average rent £106.02 per week (based on 52 weeks);</p> <p>l) approve the HRA estimate for 2015/16 as shown in Appendix F of the report.</p> <p>Terms and Conditions</p> <p>m) approve the continued application of a living wage supplement for all affected employees, in accordance with the Living Wage, for 2015/16; to be reviewed annually thereafter.</p> <p>Statement by Chief Finance Officer</p> <p>n) approve the statement by the Chief Finance Officer regarding the robustness of the budget estimates and level of reserves as set out in Appendix M of the report.</p>	
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This Decision Sheet is published today, 12 February 2015. The Call-In deadline is 5.00 pm on 19 February 2015.